



Center-Specific Documentation Chart (2017 Standards)

Purpose and Procedure: For use by centers with approved participation in an Electronic Filing System (EFS). Programs are required to prepare center-specific documentation for each item listed below. Please utilize the documentation box labels provided in the Enrollment Packet when organizing center-specific files.

SAI 2017 Item Numbers

A-1	A-20 (D) <i>*This item may be verified through a policy in the employee/staff handbook or a signed agreement by each employee.</i>	A-54
A-2	A-24	A-55
A-3	A-25	A-59 <i>*Continued use of log must be evidenced.</i>
A-4	A-26	A-61
A-5	A-29	A-64 <i>*Continued use of log must be evidenced.</i>
A-6	A-30	A-76
A-7	A-31	A-80
A-8	A-34	A-81
A-9	A-39	A-83 <i>*This item may be verified through a policy in the employee/staff handbook or a training certificate for each applicable employee.</i>
A-10	A-40	A-86
A-11	A-41 (C) <i>*This item may be verified through a policy in the employee/staff handbook or a training certificate for each applicable employee.</i>	A-92
A-12	A-51	A-94
A-14	A-52	A-97

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SAI 2017 Item Numbers Continued

A-98	A-119	A-134
A-114	A-128	A-138
A-115	A-133	A-141